

## **Paid Vouchers (An Outside Party Pays For Job Costs)**

Sometimes an outside party pays for costs that you would like to track as costs of a job in order to produce Job Cost and Variance Reports using the CHS program.

If an outside party pays for job costs:

- 1 - There is a zero net cash effect to your company's cash balances.
- 2 - In order to track those job costs in the program, and ensure that there is no effect to your cash balances, OR to reports that show Contract Balances Due from customers, they must be offset by a 'revenue' entry.
- 3 - It is as if your company received the money to pay for the cost from the outside party, and then your company immediately paid the cost, thus causing no increase or decrease to your cash balances, OR to the Contract Balance due from the customer.

The program handles the above situation with the 'Paid Voucher' features described in this Help Document.

This can be handy if:

- 1 - A customer pays for a job cost.
- 2 - An outside party like a Title Company, Lender, or Investor pays for all jobs costs.

### **If Outside Party Pays Jobs Costs...**



To record job costs that someone else pays to the vendors, a feature to post "Paid Vouchers" is available in CHS. Using "Paid Vouchers" will have a zero effect to the accounting books, but WILL allow the Job Costs to appear on job cost reports.

1 - Post the Job Costs paid by the outside party on the Add/Edit Vendor Bills screen. Select the Vendor that they paid. After entering the costs, Use the button on that screen to "Post as Paid Voucher". Follow the instructions on the window that pops up to post the voucher.

2 - The process will use a clearing cash account for Voucher Entries that will end up with a balance of zero. The Job Costs will be posted to the G/L number selected for the invoice entry. An offsetting entry will be created and posted to the same G/L number as "Paid Voucher Revenue". This offsetting entry will appear in the list of Revenues on Job Cost reports. The net effect to profit on your books will be zero.

NOTE: Paid Voucher Invoices can first be posted as UNPAID to pay later so that they will appear on unpaid reports. In that case, After they are paid by the outside party, go to the Add/Edit Vendor Bills window. Then select the Vendor and use the button on the toolbar labeled "Quick Edit Bills". Select "Unpaid Bills for Vendor". Then use the button to "Edit" the bills to bring the entries back to the data entry window. Then use the button on the window labeled "Post as Paid Voucher".

## Posting a Job Cost Paid By An Outside Party

- Task Menu**
- [View CHS Setup Steps](#)
  - [Job Budget, Bids, Costs \(JB\)](#)
  - [Job Status, Scheduling \(JS\)](#)
  - [Purchase Orders \(PO\)](#)
  - [Change Orders \(CO\)](#)
  - [Vendor Bills, Checks \(BI\)](#)

To post Job Costs Paid By An Outside Party, click on **'Vendor Bills, Checks'** button under the **Task Menu** on the Navigation/Home window. On the **'Payables Selections'** window that opens, click the button labeled **'Post New Vendor Bills and Credit Card Charges'**.

OR, simply type **'VB'** in the **Index field** on the Navigation/Home window to bypass the **'Payables Selections'** window.

Index-> **VB - Add New Vendor Bills**

Continue to the next page for more about posting Job Costs Paid By An Outside Party.

### Payables Selections: Add/Edit Vendor Bills and Payables Checks

**Post NEW Vendor Bills and Credit Card Charges (VB in index)**

**Review / Edit POSTED Vendor Bills and Ledgers (VL in index)**

**Set Up or Post RECURRING Bills (RR in index)**

### Add/Edit Vendor Bills/ Quick Checks/Misc Cash Deductions (VB in index)

VENDOR-> **MCNAIRAPPL - MCNAIRS APPLIANCE GALLERY**

- Alert if Vendor Over POWO's
- Alert If Genl Liab Ins. Expired
- Alert if Work Comp Expired
- Alert Misc Vendor Expirations
- Alert if Outstanding Waivers

- Post Entries to Pay Later (Alt+N)**
- OR **Post or Print Check (Alt+K)**
- OR **Post to Credit Card (Alt+D)**
- OR **Post as Paid Voucher (Alt+T)**

To select a task on invoice line, try these keys: Alt+S , then F4.

Job	Date	Due	Invoice #	GL Account	Job Cost Code	Amounts	Mrkup %	Select GL#121
3811VISTAV +	02/23/07	02/23/07	5505 2232007	1430-DIRECT +	5505-Total Appliance Pk +	QTY 1.00 Total	0.00%	To Be Reir
Select Task	Descript.	McNair-Total Appliance Package	1099	NONE	Dept CH	UNIT \$ \$3,139.21	Back Chg	PAYOR ID
X <Delete Line	PO/WO	3811VISTAV-5505B-467		<None	Type MATERIALS	TOTAL \$3,139.21	New Line	

Invoices	\$3,139.21	Insur Deducts	\$0.00	Disc	\$0.00	<b>NET</b>	\$3,139.21
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## Posting a Job Cost Paid By An Outside Party - continued

Post the cost just like any other invoice that is posted on the Add/Edit Vendor Bills window. (See Help documents about posting Vendor Bills.) Select the Vendor that was paid by the outside party. After the invoice entry is created, use the button labeled **'Post as Paid Voucher'**.

Continue to next page.

|Add/Edit Vendors |Activities/Notes |Review/Edit Bills ▾ |Quick Edit/Review ▾ |PO/WO Mgt |Lists of Checks |Credit Card Ledgers |Cash Balances |Waivers Tracking |Current

### Add/Edit Vendor Bills/ Quick Checks/Misc Cash Deductions (VB in index)

VENDOR-> MCNAIRAPPL - MCNAIRS APPLIANCE GALLERY +  Alert if Vendor Over POWO's **Post Entries to Pay Later (Alt+N)**

**PRIOR Period Entry** **Add First Invoice Line** **Delete All Entries On Screen**  Alert If Genl Liab Ins. Expired **OR Post or Print Check (Alt+K)**

**OR Allocate One Cost to Several Jobs**  Alert if Work Comp Expired **OR Post to Credit Card (Alt+D)**

To select a task on invoice line, try these keys: Alt+S , then F4.  Alert Misc Vendor Expirations **OR Post as Paid Voucher (Alt+T)**

Alert if Outstanding Waivers

Job	Date	Due	Invoice #	GL Account	Job Cost Code	Amounts	Mrkup %	Select GL#121
3811VISTAV +	02/23/07	02/23/07	5505 2232007	1430-DIRECT +	5505-Total Appliance Pk +	QTY 1.00 Total	0.00%	To Be Reir
Select Task	Descript.	McNair-Total Appliance Package	1099	NONE	Dept CH	UNIT \$ \$3,139.21	Back Chg	PAYOR ID
<Delete Line	PO/WO	3811VISTAV-5505B-467	<None	Type	MATERIALS	TOTAL \$3,139.21	New Line	

Invoices	\$3,139.21	Insur Deducts	\$0.00	Disc	\$0.00	<b>NET</b>	\$3,139.21
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## Posting a Job Cost Paid By An Outside Party - continued

**Add/Edit Vendor Bills/ Quick Checks/Misc Cash Deductions (VB in index)** Home X

VENDOR-> MCNAIRAPPL - MCNAIRS APPLIANCE GALLERY +

Alert if Vendor Over POWO's Post Entries to Pay Later (Alt+N)

Alert If Genl Liab Ins. Expired OR Post or Print Check (Alt+K)

Alert if Work Comp Expired OR Post to Credit Card (Alt+D)

Alert Misc Vendor Expirations OR Post as Paid Voucher (Alt+T)

Alert if Outstanding Waivers

PRIOR Period Entry Add First Invoice Line Delete All Entries On Screen

OR Allocate One Cost to Several Jobs

To select a task on invoice line, try these keys: Alt+S , then F4.

On the window that pops up after using the 'Post as Paid Voucher' button, there is information about handling Paid Vouchers. Please review all of the information on the window.

The program needs to use a 'Voucher Clearing Cash Account' to post in/out entries so they will not have an effect on any of your bank accounts. Follow the instructions on the window to set up that account. After it is set up, it will automatically appear in the field for selecting the 'Voucher Clearing Cash Account'.

Once the Voucher Clearing Cash Account is in the field, simply use the button labeled 'Post the entries as Paid by Voucher'.

After using the button, the program will post the appropriate entries and pop up a message saying it has done so. It will clear the entry from the Add/Edit Bills window.

Continue to the next page for information about reviewing the Paid Voucher entries.

**Post Paid Voucher Entries** Home X

Voucher Clearing Cash Account-> 1098 - CASH - VOUCHER CLEARING ACCOUNT

To print a report of Paid Voucher Entries after they are posted, use the button on the toolbar to Review/Edit Bills. Then select All Bills for All Vendors. On the screen that opens, select the Vendor Ledger Report for Paid Voucher Entries only.

Post the entries as Paid by Voucher

Exit, Do Not Post As Paid by Voucher

**Add/Edit Chart of Accounts** This process needs a Cash account on the Chart of Accounts labeled "Cash - Voucher Clearing Acct". Be sure to mark it "Yes" as a Cash Account.

**Set up Voucher Control Account** After the Voucher Clearing cash account is set up, use the button to the left to select it as the control account for the Voucher Clearing Cash account. Then select it above.

This feature is to be used when an OUTSIDE PARTY PAYS THE BILLS. It is available in order to use CHS to track Job Costs and show them as paid with a zero effect to your accounting and cash balances.

CHS will mark the original entry or entries as paid by the "Voucher Clearing Cash Account" selected above, and will post those to the G/L Account number selected in the original payable entry. Offsetting (balancing) entries will ALSO be posted to the G/L Account number selected in the original Payables entry. However, in the offsetting entries, the Cost Code will be set to zero and the entry will be assigned the "PAID VOUCHER CLEARING" Deposit Category. The original entries with cost codes (other than zero) will show up on Job Cost reports as COSTS, and the offsetting entries will show up on Job Cost reports as REVENUES.

One zero amount entry will be created and posted to the Voucher Clearing Cash Account selected above.

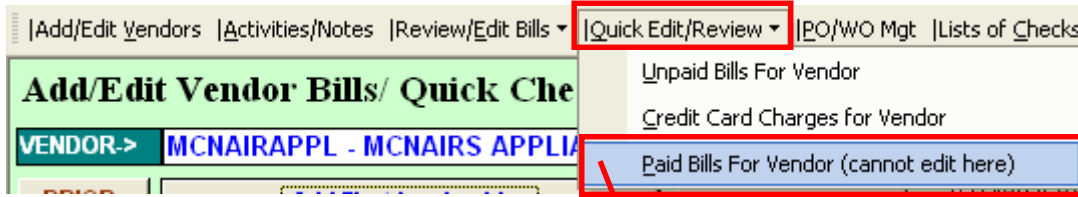
The result of all Paid Voucher entries is that there is a zero effect to cash, a zero effect to the G/L account selected for the original entries, AND there is a zero bottom line profit effect from these entries on Job Cost Reports.

1099 NOTE! Since a "Paid Voucher" entry is not actually paid by your company, the zero net effect of these entries on your books means that they will NOT be included in the grand totals for 1099's.

VENDOR LEDGERS HINT! To view how much has been paid to a Vendor for a selected Job's Costs, do not include the zero cost code in the range of cost codes to review. If the zero cost code is included in the ranges, both sides of the Paid Voucher entry will display causing the totals to be zero.

## Quick Review of the Paid Voucher Entries

To quickly glance at the Paid Voucher entries for the vendor, **re-select the vendor** on the Add/Edit Vendor Bills window. Then click '**Quick Edit/Review**' on the toolbar at the top of the window and select '**Paid Bills for Vendor**'.



Notice that 2 entries will display for every Paid Voucher Entry.

One entry has a zero Cost Code so that it will NOT display on job cost reports.

The other entry has the cost code used in your entry so that it WILL display on job cost reports.

PAID Invoices For: **Sorted Showing Most Recent Paid Date First**

MCNAIRS APPLIANCE GALLERY

Inv. Date	Inv. Num	GL #	Dept.	Job Code	Cost Code	Description	Invoice Total	Cash #	Paid Date	Check #
23-Feb-07	5505 223200	1430	CH	3811 VISTAV	0-0-NONE	MCNAIRAPPL-Paid Vouch	(\$3,139.21)	1098	23-Feb-07	PV-2081
23-Feb-07	5505 223200	1430	CH	3811 VISTAV	5505-Tot	McNair-Total Appliance Pa	\$3,139.21	1098	23-Feb-07	PV-2081

**TOTAL** **\$0.00**

To edit a record, close this window, then use the button on the toolbar labeled 'Review/Edit Bills'. Then select the option labeled 'Paid Bills For Vendor'. On the window that opens, find the entry and edit as needed.

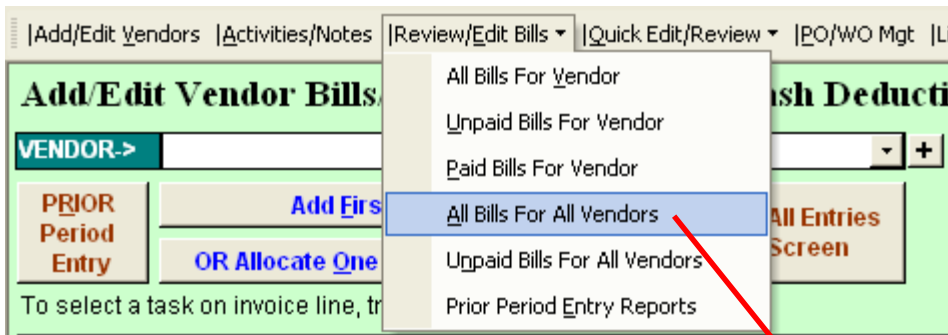
The entry with a zero cost code will be a negative entry that offsets the original entry. This causes the appropriate zero net effect to your company's accounting records. It also takes care of the fact that this entry should NOT be included on a 1099 as if your company paid the vendor.

Continue to the next page for more information about reviewing Paid Voucher entries.

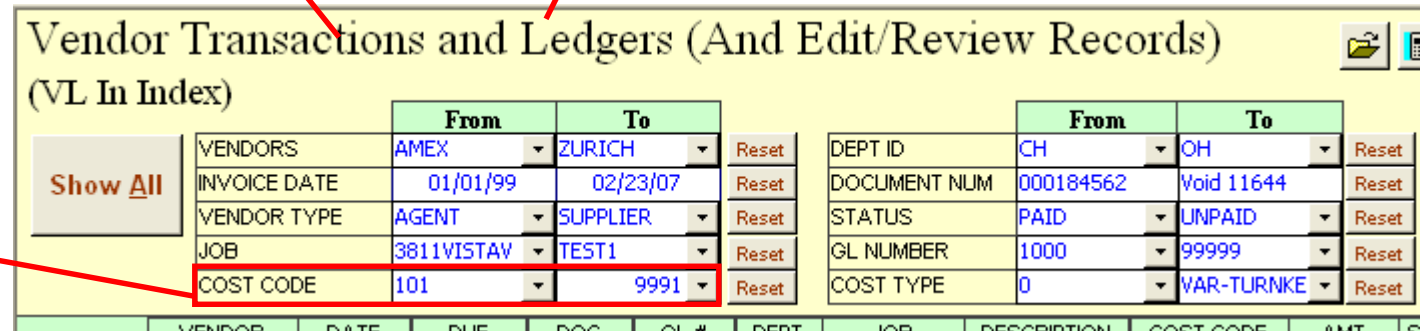
## Review Paid Voucher Entries On A Report

To review or Edit Paid Voucher Entries, you can use the 'Review/Edit Bills' button on the toolbar at the top of the Add/Edit Vendor Bills window. Then select 'All Bills For All Vendors'.

OR, you can simply type 'VL' in the Index on the Navigation/Home window.



To print a report of ALL Paid Voucher Entries WITHOUT including the offsetting entry that was used to clear your books, FIRST select a range of cost codes that does NOT include the zero cost code.

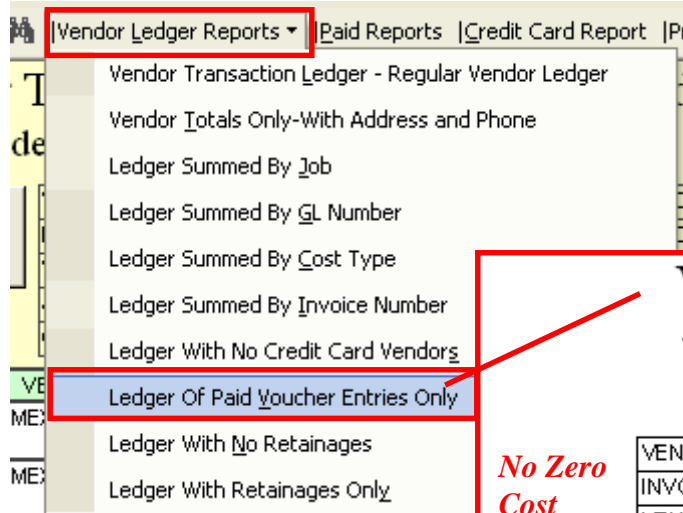


You can also use other criteria ranges to narrow down the data to display in the window, OR on a Paid Voucher report.

Continue to the next page for an example of a Paid Voucher report.

## Review Paid Voucher Entries On A Report - continued

After making your criteria selections, you can print a report of Paid Voucher Entries based on those selections by using the 'Vendor Ledger Reports' button on the toolbar at the top of the 'Vendor Transactions and Ledgers' window. Then select 'Ledger of Paid Voucher Entries Only'.



Notice that this report could be VERY handy if you are required to send a report of invoices to BE PAID by an Outside Party that pays all of the invoices for the job. It displays all of the Vendor information needed for the Outside Party to pay the vendor. As with all reports in the program, this report CAN be emailed to another party.

VENDOR LEDGER - Paid Voucher Entries Only																																																
To review Job Cost Paid Voucher entries without the Voucher Revenue offsets, try selecting a range of Cost Codes that does not include the zero cost code.																																																
		<table border="1"> <thead> <tr> <th></th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>VENDORS</td> <td>AMEX</td> <td>ZURICH</td> </tr> <tr> <td>INVOICE DATE</td> <td>1/1/1999</td> <td>2/23/2007</td> </tr> <tr> <td>VENDOR TYPE</td> <td>AGENT</td> <td>SUPPLIER</td> </tr> <tr> <td>JOB</td> <td>3811VISTAV</td> <td>TEST1</td> </tr> <tr> <td>COST CODE</td> <td>101</td> <td>9991</td> </tr> </tbody> </table>				From	To	VENDORS	AMEX	ZURICH	INVOICE DATE	1/1/1999	2/23/2007	VENDOR TYPE	AGENT	SUPPLIER	JOB	3811VISTAV	TEST1	COST CODE	101	9991	<table border="1"> <thead> <tr> <th></th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>DEPT ID</td> <td>CH</td> <td>OH</td> </tr> <tr> <td>DOCUMENT NUM</td> <td>000184562</td> <td>Void 11644</td> </tr> <tr> <td>STATUS</td> <td>PAID</td> <td>UNPAID</td> </tr> <tr> <td>GL NUMBER</td> <td>1000</td> <td>99999</td> </tr> <tr> <td>COST TYPE</td> <td>0</td> <td>VAR-TURNKEY</td> </tr> </tbody> </table>				From	To	DEPT ID	CH	OH	DOCUMENT NUM	000184562	Void 11644	STATUS	PAID	UNPAID	GL NUMBER	1000	99999	COST TYPE	0	VAR-TURNKEY					
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AUSSTAR		AUSTIN STAR ROOFING																																														
<b>AUSSTAR AUSTIN STAR ROOFING</b>																																																
1608 WATER RIDGE RD.					OFFICE PHONE: (512) 333-4444																																											
AUSTIN, TX 787041430					FAX NUMBER: (512) 444-5555																																											
					EMAIL: ausstar@anywhere.com																																											
10-May-06	10-May-06	65487	12364	1430	H11RIVER	10-May-06	PV-2025	4030	\$30.00																																							
<b>TOTAL AUSSTAR</b>									<b>\$50.00</b>																																							
<b>MCNAIRAPPMCNAIRS APPLIANCE GALLERY</b>																																																
6225 BURNET RD.					OFFICE PHONE: (512) 454-4526																																											
AUSTIN, TX 78757					FAX NUMBER: (512) 406-0900																																											
					EMAIL: patick@anywhere.com																																											
23-Feb-07	23-Feb-07	5505 2232007	McNair-Total Appliance Package	1430	3811VISTA V	23-Feb-07	PV-2081	5505	\$3,139.21																																							
<b>TOTAL MCNAIRAPP</b>									<b>\$3,139.21</b>																																							
<b>GRAND TOTAL</b>									<b>\$3,189.21</b>																																							

No Zero Cost Codes!

## Review Paid Voucher “Revenue” Results

As explained on the first page of this document, Paid Voucher entries must be recognized as a Job Revenue since an Outside Party paid for a job cost that has been posted to your books.

**Jobs Management**

To Edit or Review a Job's Setup, Double Click

Select Task (Try F4 key) Job Code **Add New Job**

Select Task 3811VISTAV 3811  
Vista View

- Activities/Notes For This Job
- Actual Job Costs Reports
- Budget/Bids Worksheet
- Change Orders
- Close Job Info
- Delete Job
- Edit Job
- Estimated Costs at Completion
- Home Buyer Online Setup
- Purchase Orders - Add/Edit
- Purchase Orders/Costs Management
- Revenues Received Report**
- Variance Cost Reports
- Vendor Transactions

To review the result on a “Revenues Received” report for the job, select ‘**Jobs Management Window**’ on the Navigation Home window.

Find the job and use the ‘**Select Task**’ field to select ‘**Revenues Received Report**’.

Notice that there will be a Category titled ‘**Paid Voucher Clearing**’ on the ‘Revenues Received’ report. All Paid Voucher entries will display under this category.

Since the Job Cost reports will include Paid Voucher job cost entries, the Revenue reports MUST also display it in order to cause a zero net effect to your books AND to calculations for ‘Contract Balances Due’ from the customer.

REVENUES RECEIVED (Deposits in Historical Table are NOT included.)						3811VISTAV
3811 Vista View - Smith						
<b>INTERIM DRAW</b>						
DOC #	DATE	PAYOR		DESCRIPTION	AMOUNT	CO NUMBER
9121	04-Dec-06	COMPASSBA	Compass Bank	Compass Bank - Lot Draw	\$146,331.02	NONE
<b>INTERIM DRAW TOTAL</b>					<b>\$146,331.02</b>	
<b>PAID VOUCHER CLEARING</b>						
DOC #	DATE	PAYOR		DESCRIPTION	AMOUNT	CO NUMBER
5505 22320	23-Feb-07	MISC	MISC	MCNAIRAPPL-Paid Voucher Reve	\$3,139.21	
<b>PAID VOUCHER CLEARING TOTAL</b>					<b>\$3,139.21</b>	
<b>Total Money Received</b>					<b>\$149,470.23</b>	

## Delete Paid Voucher Entries

Since Paid Voucher entries are handled in a very special way so as not to cause unwanted effects to your accounting records, there are limits to the data that can be changed for those records. Go to the next page for information on fields that CAN be edited for Paid Voucher entries, and how to edit them. To edit an entire Paid Voucher entry, FIRST delete it and then re-enter it following the steps in this Help document.

To DELETE a Paid Voucher entry, open the 'Vendor Transactions and Ledgers' window as described on the previous pages. (VL in the Navigation/Home Index) Find the entry to delete by using the From/To criteria ranges on the window.

Use the 'Select Task' field to the left of the entry to select 'Delete Record'.

Notice that you can tell it is a Paid Voucher entry by the check number!

### Vendor Transactions and Ledgers (And Edit/Review Records)

(VL In Index)

Show All

VENDORS	From: MCNAIRAPPL	To: MCNAIRAPPL	Reset
INVOICE DATE	01/01/99	02/23/07	Reset
VENDOR TYPE	AGENT	SUPPLIER	Reset
JOB	3811VISTAV	TEST1	Reset
COST CODE	0	9991	Reset

DEPT ID	From: CH	To: OH	Reset
DOCUMENT NUM	000184562	Void 11644	Reset
STATUS	PAID	UNPAID	Reset
GL NUMBER	1000	99999	Reset
COST TYPE	0	VAR-TURNKE	Reset

NOTE! IF the "Filter Records" button is used on the toolbar, you may need to close this window in order to use the From/To fields to display records.

	VENDOR	DATE	DUE	DOC	GL #	DEPT	JOB	DESCRIPTION	COST CODE	AMT	STATUS	Cash Acct	PL DATE	CK #
Select Task	MCNAIRAP PL	23-Feb-07	23-Feb-07	5505 2232007	1430	CH	3811VIST AV	MCNAIRAPPL- Paid Voucher	0-0-NONE	-3,139.21	PAID	1098	23-Feb-07	PV-2081

Apply Purchase/Work Order to Costs  
Costs For This Job and Cost Code

**Delete Record**

Edit Record

Open Window to Split Entry

After selecting 'Delete Record', the window shown here will pop up. Read the information on the window and use the button to delete the entries, if appropriate.

### Paid Voucher Entries

#### MCNAIRS APPLIANCE GALLERY

The entry selected to Edit or Delete is a "Paid Voucher Entry". When this entry was posted on the Add/Edit Vendor Bills screen, CHS created balancing entries to make sure that this entry did not interfere with the accounting balances. All of the entries associated with the entry selected are shown below. These entries can be deleted, if needed, but cannot be edited here. If some fields need to be edited, please read the information about editing fields in the Paid Voucher Help Documents.

To change a Cost Code in an entry, try Selecting the Task 'Costs For This Job and Cost Code' on the previous window.

Inv. Date	Inv. Num	GL #	Dept.	Job Code	Cost Code	Description	Total	
23-Feb-07	5505 223200	1430	CH	3811VISTAV	0-0-NONE	MCNAIRAPPL- Paid Voucher F	(\$3,139.21)	Paid Voucher Entry
23-Feb-07	5505 223200	1430	CH	3811VISTAV	5505-Tot	McNair-Total Appliance Packa	\$3,139.21	Paid Voucher Entry
23-Feb-07	PV-2081	1098	OH	H	0-0-NONE	Paid Voucher Entry	\$0.00	Paid Voucher Entry
23-Feb-07	PV-2081	1098	OH	H	0-0-NONE	Paid Voucher Entry	\$0.00	Paid Voucher Entry

GOOD IDEA! Print a ledger of these voucher entries before deleting them.

**If entries total to Zero, click this button to automatically delete them, if needed.**

**TOTAL**      **\$0.00**      <-This total should be zero!

## Edit Some Fields In Paid Voucher Entries

### Vendor Transactions and Ledgers (VL In Index)

**Show All**

VENDORS	From	MCNAIRAPPL	MC
INVOICE DATE		01/01/99	
VENDOR TYPE		AGENT	SU
JOB		3811VISTAV	TE
COST CODE		0	

	VENDOR	DATE	DUE	Dr
Select Task	MCNAIRAP PL	23-Feb-07	23-Feb-07	5505 2232
Select Task	MCNAIRAP PL	23-Feb-07	23-Feb-07	5505 2232

[Apply Purchase/Work Order to Costs](#)  
[Costs For This Job and Cost Code](#)  
[Delete Record](#)  
[Edit Record](#)  
[Open Window to Split Entry](#)

Some fields in a Paid Voucher entry CAN be Edited by finding the entry on the 'Vendor Transactions and Ledgers' window. Then use the 'Select Task' field to select 'Costs For This Job and Cost Code'. The window shown below will open.

On the 'List of Actual Job Costs' window shown below, click the 'Change' button to the left of the appropriate line. IF the entry is a Paid Voucher entry, you will receive a pop up message to let you know that the Job and Department cannot be changed. HOWEVER, you WILL be able to change the other fields (like Cost Codes!) that are displayed in blue text (UNLESS the program informs you of other reasons they cannot be changed).

NOTE: The window shown below can ALSO be opened from the Estimated Costs at Completion Worksheet for the job. Simply Double Click on an amount in the 'Actual Posted Costs' column on that worksheet.

### LIST OF ACTUAL JOB COSTS for the selected Job and Cost Code

3811VISTAV - 3811 Vista View - Smith  
5505 - Total Appliance Package

Review Another Job-> 3811VISTAV	<b>Budget</b>	\$3,139.21	<b>Costs To Date</b>	\$3,139.21	To Change the fields in blue, click the button labeled "Change" to the left of the line.
Jobs in above Drop Down List are ones that have costs for this cost code.	<b>Approved CO's (Est. Costs)</b>	\$0.00	<b>Over Budget + CO's</b>	\$0.00	
	<b>PO's/WO's</b>	\$3,139.21	<b>Over POs/WOs</b>	\$0.00	

	Vendor	Job Cost Code	Purchase/Work Order Line ID	Amount	Markup Cost Type	Jrnl Dept	Date Document	Description	GL Num Status	Paid Date Check#	Draw# AR Billing Inv #
Change	MCNAIRA	3811VISTAV	N-Set PO# to NONE	\$3,139.21	0.00%	AP	02/23/07	McNair-Total	1430	02/23/07	99
Split	PPL-	5505	3811VISTAV-5505B-467		MATERI	CH	5505	Appliance	PAID	PV-2081	
	MCNAIRS				ALS		2232007	Package			

**PAID VOUCHER ENTRY**

This is a Paid Voucher entry and special entries have been created to offset this entry. Therefore, the Job and Department cannot be changed on this screen. To delete this entry in order to post it correctly, use the Review or Edit Vendor Bills window.

OK